A.N. Creation
OFFICE

A.N. Creation Office: Backgrounder

Free bots for running a small business, eight in all, each marked Experiment. A.N. Creation Office is a free project of Advance Now LLC.

The problem

Engineering and manufacturing work runs on knowing which questions to ask, in what order, and what to write down. An inventor doesn't know that a product may need FCC or UL certification nobody budgeted for, or that a part drawn one way can't be molded. A molder chasing a defect needs the readings in front of them and one change at a time. A quality team needs a control plan that matches the real process. The costly surprises tend to show up late, when the money and time to fix them are gone.

AI can now do much of the groundwork: organizing what's known, checking which standards apply, reviewing a design for molding, drafting the records. What it lacks on its own is a job and a method. Ask a chatbot about your problem and it answers what you ask. It doesn't know which questions you should be asking.

What the A.N. Creation Office is

It is that method, written down so an AI can run it, as free Grok bots: eight in all, each with its own page on the site. They do a bit more than the usual chat bot: they keep the records in a folder the user owns, check the official pages, and work through a whole job one question at a time.

The bot	For	What it does
The Inventor's Project Manager	Inventors	Takes an idea to a product that sells: design, prototypes, tooling, testing and launch, with the paperwork kept as it goes
The Entrepreneur's Office Manager	Small-business owners	Runs the business side, whatever you sell: a one-page plan, customers and invoices, money each month and the deadlines
The Freelancer's Business Developer	Freelancers and small firms	Helps people who sell their own skill get known and get hired: positioning, posts, a short list of good-fit companies and a weekly check
The Small Business's Government Desk	Small businesses	Grants, research awards and government contracts, read from the official pages. It prepares the work; the owner applies
The Provider's Program Starter	New service providers	For starting a service that government programs pay for, like child care, food programs or home health: each step, in order, from the official pages
The Household's Benefits Desk	Households	Which public programs may fit a person or a family, from the official pages, and when renewals are due
The Voter's Congress Watch	Voters	What your two senators and your House member vote on, introduce, say and file, from the official record
The Citizen's Federal Reporter	Citizens	What a part of the government does and where its money goes, with every fact sourced

Every bot is marked **Experiment**: new and still being tried, so it may get things wrong and its work needs checking. No bot has earned the Working label yet. The government bots read official sources only; they aren't a government service and have no say in any decision.

The rest of this backgrounder is about the first two:

	For	A good first job
The Inventor's Project Manager (Project Manager Bot)	Anyone with an idea for a product, from first talk to launch	Tell it the idea and see what it asks
The Entrepreneur's Office Manager (Office Manager Bot)	Anyone starting or running a small business, whatever it sells, including the business around an invention	Tell it about the business and get a one-page plan

The Entrepreneur's Office Manager keeps the business running from its records: a one-page plan with pricing and break-even, a sales pipeline and invoices with follow-ups, a short money check each month (cash, runway, what's owed), and a compliance calendar of licenses, permits, reports and taxes, each date traced to the agency's own page. Before a meeting, it builds the packet that person will want: lender, investor, accountant, insurance agent, attorney, buyer or partner.

When the product needs work in the plant, the Project Manager Bot brings it in itself: molding (work through a defect), plastic part design (review a part for molding), quality (draft a control plan from your requirements) and manufacturing (compare supplier quotes like for like).

Each bot is a Grok bot. The user pastes a short message, and the bot sets itself up from there. It asks one question at a time. The first time, it asks where to keep the work and helps set up a private folder there (a cloud folder like Google Drive or OneDrive works best), checking each step. Then it asks what the user is working on. Heavier work, such as research, longer calculations and documents, goes to Grok Build as a separate step that the bot then checks.

The two bots share one project folder and pass work to each other through it, each with its own inbox. The user can start with either bot; neither requires the other first. An entrepreneur with no invention uses the Office Manager alone.

The A.N. Creation Office is not affiliated with or endorsed by xAI.

The Project Manager Bot: six stages

For a new product, the Project Manager Bot works in six stages, each ending with the owner's own decision to go, hold or drop: fact-finding (what the product is and what rules apply), a design loop, a prototype loop, a tooling loop, qualification, and launch. Each loop repeats as many times as it needs to, and every round updates the cost, timeline and risks. Plant and product work on its own (a molding defect, a part review) doesn't need the stages; it starts from the job in front of the user.

What it does not do

- **It doesn't make every step a professional's.** On their own money, users can do much of it themselves, such as forming an LLC, and the bots prepare the work, including complete patent preparation, to a professional standard. When there's proper funding or other people's money, a contract to sign, a rule that requires a professional, or someone's safety on the line, the bots prepare the packet for the attorney, engineer or test lab who has to decide.
- **It doesn't act on its own.** The bots' instructions tell them never to act without the user's yes for that one item: sending and posting can follow a yes, and signing, paying, filing and ordering stay in the user's own

hands. The user decides.
- **It doesn't promise outcomes.** No guaranteed patents, funding, certifications or sales.
- **It needs a person.** AI adapts to the conversation and can be wrong. Someone has to read what it produces, correct it when it drifts, and make the decisions.

How it's built

- **A method from the work itself.** The procedures come from Mike Maier's practice and from published sources, and each line says which. The bots understand APQP (with FMEA and control plans) and keep specifications traced to good parts; how formal the paperwork gets is up to the user and what the product and its customers require.
- **Procedures, not prompts.** More than 100 plain-text procedures, check sheets and templates the AI reads from the web. There is no app to install and nothing to host.
- **Records, not memory.** The project lives in saved files in a private folder wherever the user chooses: a cloud folder like Google Drive or OneDrive is recommended, a folder on their own computer works where the AI can reach it, and a private GitHub repository suits people who write code. Each save is read back, and a failed save is reported. A dated copy is kept before any big change.
- **Written for Grok, readable by any AI.** The bots are written for Grok and Grok bots. Because they run on plain written procedures linked to each other, any AI model that can read a web link can follow them.
- **Open.** Every instruction is public on the website and on GitHub (https://github.com/mminwi/an-creation-office).
- **Improving.** Simulated projects and reviewed trial runs are used to improve the instructions.

Who built it

Mike Maier, founder of Advance Now LLC, which integrates AI into engineering and manufacturing. A.N. Creation Office is a free project of Advance Now LLC. Over more than 30 years he has developed products, run injection molding plants, built automated lines and set up quality systems, much of it with first-time inventors and small companies. B.S. Mechanical Engineering (UW–Madison), Six Sigma Black Belt, U.S. Air Force veteran. See the separate founder bio.

Cost and license

The bots are free, with no account at Advance Now. Users need a SuperGrok subscription (the plan and price: https://ancreationoffice.com/start/) and somewhere to keep the project folder: a cloud folder such as Google Drive or OneDrive is recommended. The procedures are licensed Creative Commons BY-NC-SA 4.0: free to use for your own inventions, even ones you sell; not to be resold or built into a paid service.

Quick FAQ

Which AI does it work with? It is written for Grok and Grok bots. Any AI model that can read a web link can follow the procedures. **Is my work private?** Nothing goes to Advance Now. The project is in a private folder the user chooses, such as their own Google Drive or OneDrive, visible to the user, the people they invite and the services they connect. Their AI provider's terms apply. Showing an invention publicly starts patent clocks; the bots raise the patent decision before anything goes public. **Do I need to be inventing something?** No. Any product job works: a molding defect, a part review, a control plan, getting something into production. Tell the Project Manager Bot the job; it starts from there and doesn't make you go through the invention stages. **Is it finished?** No. Every bot is marked Experiment. Test runs are written up, and what broke becomes a fix to the written procedures, logged in a public change list.

Contact

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